

# ANIMA

THE BRUSSELS INTERNATIONAL  
ANIMATION FILM FESTIVAL

## RULES AND REGULATIONS

### Article 1 - Objectives

Anima, The Brussels Animation Film Festival, seeks to promote animated films from all over the world and encourage dialogue between professionals, filmmakers and the public. The Festival presents an official selection with a national and international competition for short and feature films, an information category with retrospective and themed programmes, and a series of conferences entitled Futuranima. Anima is also recognized as a qualifying festival by the Academy of Motion Picture Arts and Sciences for the Oscar for best animated short film. Anima does not have a film market.

### Article 2 - Organization

Anima is organized by Folioscope a.s.b.l., a non-profit making association submitted to Belgian Law, and officially recognized by the Film Centre of the Wallonia-Brussels Federation and the Flemish Community (Vlaams Audiovisueel Fonds).

### Article 3 - Definition

Films can be submitted to Anima if they correspond to the definition of animation given by the International Animated Film Association in an extraordinary General Meeting in Zagreb on 19/6/1980: «The art of animation involves the creation of animated images using various techniques other than live action.» Films using these techniques mixed with live action are also accepted. Anima reserves the right to show other films if they are deemed to be worthy of interest within the framework of the Festival.

### Article 4 – The different categories

#### A - Official selection - in competition

- 1) International professional short films
- 2) International student films
- 3) International short films for children
- 4) Feature films
- 5) National short films.

#### B - Official selection - out of competition

Depending on the programme, the Festival may also add programmes or films out of competition in the following categories:

- International professional short films
- International short films for children
- Feature films
- National short films
- Animated documentaries
- Music videos and commercials

#### C - Information Category

Special programmes, documentaries, tributes and retrospectives: animated films selected on account of their interest, regardless of length, production date or country of origin. Also, films which do not use frame by frame techniques but which are considered to be of interest within the context of the Festival's programme may be screened.

#### D - Futuranima

A series of conferences focusing on the animation business and its activities (masterclasses, workshops, debates, professional meetings), which enlighten the audience to the art of animated film, its techniques, history and future.

### Article 5 - Admission conditions for the Official Selection

The Anima Festival is open to all animated films completed 18 months before the beginning of the Festival, regardless of format, origin or technique.

There is no registration fee to enter films for the Festival.

A producer/director wishing to enter a film for selection must send the Festival, within the deadline, the entry form, duly completed online, along with some HD photos of the film (JPEG, 300dpi only). These can be sent by email to [selection@folioscope.be](mailto:selection@folioscope.be)

If selected, the producer/director must also send the Festival a list of dialogue and subtitles in French, Dutch and/or English in separate files.

### Article 6 - Participation in the competition

All animation films that fulfil entry requirements are submitted to a selection committee chosen by Folioscope. The decisions of this committee are final. It is up to the selection committee to determine in which category(ies) each film belongs, as well as deciding the relevance of maintaining, adding or removing a category. Selected films are automatically considered for competition. However, if they so wish, producers/directors can enter their films as «out of competition», by written request. Once a request has been sent and received, it cannot be changed.

#### National competition:

Any Belgian animated short film can enter the national competition. An animated film is considered Belgian when the producer/main director is of Belgian nationality or has been living in Belgium for at least two years. In the case of a co-production, only predominantly Belgian productions will be allowed to compete. In this case, please indicate the respective shares of production. Only predominantly French Community productions will be able to compete in the Wallonia-Brussels Federation Grand Prix. In the case of a film co-produced by the two Communities, please indicate the co-producers and specify their respective shares.

#### International student short film competition:

The number of entries is limited to 20 per school. However, students can enter their films individually.

### Article 7 - Juries

The Anima Festival appoints several juries. Juries can only award one prize per film and cannot award ex-aequo prizes. Alongside the official juries, the Festival may host external juries within the framework of partnerships.

Decisions of the juries are final. If any jury member is unable to perform his/her duties, the Festival reserves the right to nominate one or more additional jury members.

### Article 8 - Competition prizes

The Anima Festival organizes the national and international competitions for short and feature films. Films in competition are submitted to juries that award the Anima official prizes (list available on the [www.animafestival.be](http://www.animafestival.be) website from 04.02.2025) and/or are also submitted to public vote.

In addition, Festival partners may also offer prizes to films of their choice, in all categories.

### *Awarding of prizes:*

In the case of a cash prize, a bank transfer will be made to the account indicated by the winner within 8 months of the end of the Festival. Festival partners offering cash prizes or services are required to enter into a contractual agreement with the winners. In no way can the Festival be held responsible for non-compliance with the clauses of said contracts. The results are announced during the closing ceremony of the Festival and the awards are also presented at this event.

### **Article 9 - Formats and transportation of selected films**

#### *Short films:*

If selected, the technical team of the Festival will make the DCPs for the screening in theatres.

We accept the following formats for making these DCPs:

- Apple Pro Res : ProRes 4444 / ProRes 422 HQ / Pro Res 422 (minimum)
- DNxHR : DNxHR444 / DNxHR HQX / DNxHR HQ (minimum)

In a .mov or .mxf container

Sound in 5.1 and/or Stereo

If the film includes subtitles, it is imperative that these are not burned into the image.

The subtitles and dialogue list (in French, Dutch and/or English) must be attached separately.

If you have any questions about the projection format, please contact [darius@folioscope.be](mailto:darius@folioscope.be).

#### *Feature films:*

If selected, the Festival will contact you directly regarding the required screening formats.

Folioscope ASBL reserves the right to keep the film file in its archives after the Festival. The film will not be used for any other purpose without the required authorizations.

### **Article 10 – Film screenings**

#### *Screening in theatres*

No film included in the Festival programme can be shown at more than three public screenings for feature films and no more than five public screenings for short films. Folioscope undertakes to request written authorization from the producer/director for any additional screenings, either within the Festival venue, or outside of it.

#### *Online viewing*

Unless participants advise otherwise before 30.09.24, films in the official selection may also be shown on a private, secure online streaming platform, reserved to festival accreditations only. It will be available during the Festival period for a maximum of 1 month.

### **Article 11 - Versions of screening copies**

The Festival prefers to receive films in their original versions, except for films intended for a young audience, in which case French and/or Dutch versions are preferred.

For all films with dialogue, a file with subtitles/dialogue in English, French or/and Dutch must be sent to the Festival.

### **Article 12 - Transportation costs of selected films**

The Festival prefers dematerialized files. In the event of physical shipment, the Festival will bear round trip transport costs, via its own official carrier only. Unless expressly requested, the Festival will only return the film copy if the value is more than the transportation costs. The Festival will bear customs costs in Belgium up to the value of the copy. It will not cover damage inflicted by customs authorities as a result of failure to respect applicable procedure(s) in the country of origin of the film copy.

### **Article 13 - Unwarranted films**

In no case will the Festival accept responsibility for paying freight charges, customs duties, storage or other costs for unrequested copies or for copies sent outside the requested deadlines.

### **Article 14 - Failure to meet deadlines**

The Festival declines all responsibility for selected films that arrive after the final deadline, or during the Festival itself. In order to ensure the smooth running of the event, the Festival reserves the right to not programme screenings of films that arrive late.

### **Article 15 - Use of excerpts of selected films**

Unless otherwise requested, the Festival will use excerpts of selected films to promote the event to the general public on various online communication media such as the festival's website and social networks. These excerpts must not exceed 10% of the total running time of the film, and will be limited to 3 minutes for a feature film.

For film excerpts shown on television, the Festival undertakes to obtain a prior written agreement from television stations stipulating that excerpts of films included in the Festival programme cannot be shown in TV programmes broadcast one week or more after the end of the Festival without written consent from the producer/director.

### **Article 16 – Iconographical documents**

The Festival undertakes to use photographic material or documents like press releases, posters and photos etc. related to films entered for the Festival competition solely within the framework of the Festival and its promotion. This material will be communicated to the media for promotional purposes only. Unless specifically requested by the producer/director to do otherwise, the material will then be stored in the Festival's archives department.

### **Article 17 – Invitations and accreditations**

If a film is selected, the Festival will contact the people concerned regarding its invitation and accreditation policy.

### **Article 18 – Unforeseen cases**

The Festival is authorized to settle any cases not provided for in these rules and regulations.

### **Article 19 - Jurisdiction**

Participation in the Festival implies acceptance of the current rules and regulations. Should any contestation arise, the court based near the Festival organizers in Brussels will have sole jurisdiction and the French version alone has legal value.